

**BOARD OF COUNTY COMMISSIONER'S
MINUTES
March 26, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 26th day of March, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

George Skinner, Chairman, was absent.

Others present were: Assistant District Attorney David Batton, Jim Williams, Melinda Duke, Christi Morren, Gayla Sukenis, Valerie Mattheus, Glenn Turner, Georgia Berry, Joel Pruitt, Peter Knowles and Peggy Laizure.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the minutes of the Regular Meeting of March 26, 2012.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to Award County Bid #COM1-1545 – Purchase and Delivery of one (1) or more, 2007 or newer, Multipurpose Excavator, with 200 or less hours of usage for the County Commissioners, to the only bidder Kirby-Smith Machinery, Inc. at a cost of \$265,200.00 plus \$2,726 for the warranty.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Table Action regarding possible or potential suggestions, ideas, uses, or dispositions for the old jail facility. Sullivan asked the newspaper to ask the public for suggestions.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Table Action regarding proposed modifications, changes, or suggestions for the agenda format for the County Commissioners meetings.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Accept the February, 2012 monthly reports of the following officers:

- a. David Tinsley, Cleveland County Assessor
- b. Shari Kinney, Cleveland County Health Department

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Smartnet Maintenance Renewal between the Cleveland County Commissioners and Chickasaw Telecom Inc. from March 13, 2012 to March 12, 2013 at a cost of \$7,000.00.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Resolutions disposing of the following items from the Cleveland County Sheriff’s Office:

- a. B624.0105 Water Softener for Ice Machine Sold at Public Auction
- b. B624.0101 Meat Slicer Sold at Public Auction
- c. B404.0001 Electric Welder Sold at Public Auction
- d. B634.0003 Display Board Sold at Public Auction
- e. B102.0214 Office Chair Sold at Public Auction
- f. B219.0358 Lexmark Printer Sold at Public Auction
- g. B116.0001 Love Seat Junked

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Changing the verbal notice to written notice, Rusty Sullivan moved, seconded by Rod Cleveland to Approve a Service Agreement between the Cleveland County Health Department and Atlas Termite & Pest Control, Inc., to provide lawn treatments at 250 12th Ave., N.E., Norman, OK 73071. The contract will be in effect March 1, 2012 and will continue in effect year to year unless either party gives verbal notice within 48 hours prior to the next scheduled treatment. The Health Department will pay for seven (7) lawn treatments not to exceed \$1,777.00 which include:

- a. Two (2) spring pre-emergence @ \$289.00 each
- b. Four (4) fertilizer treatments @ \$227.50 each
- c. One (1) fall post-emergence @ \$289.00 each

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve invoice #2004 from Pottawatomie County Public Safety Center for the housing of inmates for the month of February, 2012 in the amount of \$13,056.00. Sullivan said it should be the last invoice.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Amendment No. 4 of contract K-0708-114 between the Cleveland County Board of Commissioners and the City of Norman for the lease of the property at the west entrance of the Cleveland County Fairgrounds for use as a drop off recycling center. This will extend the contract term to April 22, 2013.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland to Appoint Robin Clifford as Requesting Officer on Cleveland County Court Clerk account CFVJRE.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Appoint Sheryl Owings as Receiving Officer on Cleveland County Court Clerk account CFVJRE.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Appoint Joseph K. Lester and Rhett Burnett as Requesting Officers on all Sheriff’s Department Accounts currently listed on the CFBCHS1A Sheriff Courthouse Security Service Fee Personal Services Account.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve a continuance contract between the Second Chance Act Grant/Cleveland County Sheriff’s Office and Jennifer Walker for April and May, 2012. Salary of \$2,916.66 per month to be paid with the United Way/Oxford House Grant.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve a Lease Agreement between the Cleveland County Health Department and Pitney Bowes to upgrade postage meter and scale in the Norman office. The monthly amount is \$185.00 to be billed quarterly at \$555.00 Lease will include the following:

- a. Green DM400C Digital Meter System Factory Certified
- b. IntelliLink Interface/PSD for DM300C/DM400C/DM450C
- c. Accounting Software
- d. 5 lb. Integrated Weighing
- e. Integrated Weighing Platform
- f. Confirmation Services Training
- g. IntelliLink Subscription /Meter Rental with Value Based Services
- h. Service Level Agreement
- i. Soft-Guard Subscription

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland to Approve the Allocation of Alcoholic Beverage Tax of \$29,099.51.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Cash Fund Appropriations:

a. Bridge Capital Improvement	\$	55.67
b. Co. Bridge & Road Improvement Fund	\$	58,405.48
c. Co. Commissioners Building Fund	\$	14.30
d. Co. Clerk’s Lien Fee	\$	2,919.22
e. Co. Clerk’s Preservation Fee	\$	24,026.60
f. County Health	\$	17,685.22
g. Court Clerk Revolving Fund	\$	13,863.03
h. DA Incarceration Costs	\$	1,243.96
i. Drug Court Revolving Fund Adult	\$	1,325.32

j.	County Fair Board	\$ 7,568.50
k.	Highway Unrestricted	\$ 431,053.11
l.	S.T.O.P. Violence Against Women Grant	\$ 8,478.30
m.	Sales Tax	\$ 591,418.68
n.	Co. Sheriff Commissary	\$ 2,903.34
o.	Sheriff Courthouse Security Service Fee	\$ 5,150.80
p.	Co. Sheriff Environmental Reward	\$ 55.08
q.	Co. Sheriff Federal Share Revenue	\$ 6.63
r.	Sheriff Oxford House Grant	\$ 1,600.00
s.	Co. Sheriff Revolving	\$ 24,768.00
t.	Co. Sheriff Service Fees	\$ 57,452.71
u.	Co. Sheriff Jail Fund	\$ 11,403.49
v.	Co. Treasurer’s Certification Fee	\$ 4,975.00

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0570 – CCJC2	12-0068 – T2A	12-1389 – T2A
12-2501 – SL2	12-0092 – T2A	12-1943 – T2A
12-3176 – C2	12-0116 – T2A	12-3077 - T2A
	12-0283 – T2A	12-3099 – T2A
12-0179 – MD1C	12-0285 – T2A	12-3261 – T2A
12-0242 – MD2	12-0329 – T2A	12-3336 – T2A
	12-0336 – T2A	12-3895 – T2A
	12-0415 – T2A	12-4076 – T2A

The vote was: Cleveland, yes; Sullivan, yes;

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Blanket Purchase Orders submitted from the following Departments:

a.	<u>District #1 Warehouse:</u>		
	12-4618 – T2A	Dagwell Dixie Inc.	\$ 1,000.00
	12-4699 – T2A	Splash Sales LLC	\$ 1,500.00
b.	<u>District #3 Warehouse:</u>		
	12-4710 – T2A	P & K Equipment, Inc.	\$ 2,500.00
	12-4715 – T2A	UniFirst	\$ 1,500.00
	12-4716 – T2A	Copelin’s Office Center	\$ 500.00
c.	<u>Cleveland County Building Maintenance:</u>		
	12-4624 – SM2	Natural Water Company (72)	\$ 300.00
	12-4625 – SM2	Copelin’s Office Center	\$ 3,000.00
d.	<u>Cleveland County Health Department:</u>		
	12-4623 – MD2	SC Phone Works	\$ 500.00
	12-4640 – MD2	Pitney Bowes	\$ 3,000.00
	12-4644 – MD1C	Mary Ann Boersma	\$ 550.00
e.	<u>Cleveland County Sheriff’s Office:</u>		
	12-4627 – CFB2	Special OPS – Uniforms, Inc.	\$ 750.00
	12-4695 – B2A	Waste Disposal Services, Inc.	\$ 300.00
	12-4702 – CFBRE2	American Red Cross	\$ 750.00

f. **Cleveland County Election Board Office:**

12-4678 – SL2	Eureka Water Company	\$ 150.00
12-4687 – SL2	Copelin’s Office Center	\$ 1,000.00

g. **Cleveland County Fair Board:**

12-4691 – FF2	OPUBCO Communications Group	\$ 1,500.00
12-4692 – FF2	The Norman Transcript	\$ 1,500.00

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 683,452.59
b. Highway Fund	108,318.06
c. Health Fund	10,460.47
d. Sheriff Service Fee Fund	6,534.84
e. County Detention Transition Fund	2,834.45
f. Sheriff Courthouse Security Srvc Fee Fund	8,552.78
g. Sheriff Revolving Fund	7,141.63
h. Treasurer Certification Fee Fund	353.05
i. County Clerk Preservation Fee Fund	11,236.59
j. Fair Board Fund	1,718.26

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

There was no New Business to come before the Board.

During Miscellaneous Discussion, Rod Cleveland said the CED had made its annual allocations and he was looking at replacing radios with the funds.

Rusty Sullivan moved, seconded by Rod Cleveland, to Adjourn.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

(Clerk’s note: Agenda was posted March 23, 2012 @8:42 a.m.)